

CRESTON CURLING CLUB
BOARD OF DIRECTORS MEETING
JUNE 18, 2019
COMMENCED @ 6 PM

IN ATTENDANCE: Terry Webster, Colleen Hedlund, Ellen Samuelson, Diane Underhill, Dave Dyck, Kellie Main

ABSENT: Sandy Thompson, Teresa Richardson, Kevin Hedlund

MEETING CHAIRED BY: Terry Webster

MINUTES REVIEWED: Colleen motioned to adopt the April 23, 2019 meeting minutes as presented. Seconded by Kellie. All in favour.

FINANCIALS REVIEWED: Unavailable

DIRECTOR'S REPORTS

PRESIDENT: Reported that he had met with Ross Gowan to discuss and prepare for the pending lease negotiations with CDCC. Ross and he stated that we will probably have to give up some percentage, 10 to 15% to CDCC. Meeting with CDCC is on July 3, 2019.

Cameras not done yet but on his list to do.

LOUNGE: Unavailable

BONSPIELS/CLINICS: Will set a date for the Learn to Curl Clinic(s). Will also investigate setting up a Coaches Training Workshop. Diane will include info in next Newsletter to seek potential participants, we can also solicit neighboring Clubs in order to get the required minimum 6 participants.

MARKETING: Ellen presented information on Club Pins. Colleen motioned that the Club place an order for 750 pins, 1 1/8 inches in size with gold plating at a cost of C\$1.69 each following the approval of a proof. Ellen seconded. All in favor. Pins will be available to purchase for \$2.00, but will be free if giving out as promotions.

Ellen and Diane will meet in August to work on the invoices for the Sign, Poster and In-Ice Advertisers.

LEAGUE: No report. Colleen will start looking for volunteers for Fall Fair booth.

ICE/EQUIPMENT: The old Ice Scraper was sold to Coeur d' Aline Club for \$200.00, they were very excited to receive it.

SENIORS: No Report

JUNIORS: No Report

NEW BUSINESS:

Website SSL Certificate – added security for our website. Board had earlier discussed and agreed that the Club should purchase and install the SSL certificate to secure the Website. A confirmed cost is now available. Julia Chalifoux (Ronmark) spoke with Go Daddy and the costs for the SSL certification is as follows: \$84.99/year Canadian - for the self-install and \$255.99 for Go Daddy to do the install. Board felt that these costs were very expensive. Diane will follow up with Julia to determine if the 'install' price is actually an annual cost or just for the first 'install' year. Board also questioned if we could speak directly with Go Daddy, but since Julia Chalifoux setup the website many years ago all the contact information/billing is in her name. Diane will find out from Julia whether we can transfer the contact information to the Club.

Next Season Schedule:

- Fall Fair – September 6-7, 2019. Terry will book a booth for the Curling Club
- Farmer's Market – advertise Club at least 2 Saturdays prior to curling start up.
- AGM Date: September 10, 2019, 7 PM at the 9th End Lounge
- Registration Date: Online: Opens September 1, 2019
In Person: Last Week of September from 10 to 2
- Curling Start Date: Tues., Oct 15, 2019 Curling End Date: March 20, 2020
- Swing & Slide Date: October 12, 2019
- Learn To Curl Clinic: possibly run for 4 – 6 weeks so people have more time to build skills and confidence. Kellie will set the date(s)
- Learn to Play Doubles: Andrea has agreed to be our Ambassador for starting up a Doubles League. She had spoken with the two Teams that played here in the Playdowns and they were willing to come out next season and give a Clinic. She will follow up with them and set a date. The league will play Sunday afternoon, discussed the feasibility of opening the Lounge, perhaps with volunteers, will decide when the league gets going.
- Bonspiels: Nelson Benefit: November 1-3, 2019 Local Teams will start October 31, 2019
Seniors: November 18, 19, 20, 2019
Valentines: February 7, 8, 9, 2020
Butterfly: March 5, 6, 7, 8, 2020
- Playdowns: There is a possibility now that our Club may have to host a Regional Playdown, Terry will confirm.
- **Junior One Day Camp:** October 26, 2019 was suggested. Will get Cathy's approval on this date.
- **Coaches Training** – Kellie will be looking into possibility of our Club hosting a Coaches Training Workshop.

Next Meeting Date: August 20, 2019 at 6 pm

Meeting Adjourned at 8 pm

Minutes recorded by: Diane Underhill

ACTION ITEMS FROM OCTOBER 17, 2017 MEETING

Update New Directors with Liquor Control	Sandy Thompson Feb/19 Update: Will submit update after 2019 AGM elections of new Directors.
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ACTION ITEMS FROM NOVEMBER 21, 2017 MEETING

First Aid Signage/Buy Blanket/Medical Supplies	Signage is complete, blanket purchased, Outstanding is Medical Supplies
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ACTION ITEMS FROM MARCH 20, 2018 MEETING

Investigate raising the lower portion of the Lounge Floor	Ongoing, Sandy, spoke with Irv, he suggested to speak to Garry Jackman, also should find the original blue prints for Lounge. Oct/18 – Sandy will follow up with Rec Ctr/Randy Nov/18 – continues to have conversation with the various people within the Complex.
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ACTION ITEMS FROM MAY 23, 2018 MEETING

Set date for CPR Training Session and invite interested members to sign-up for the session.	Board. Remove this Item – Board has decided not to hold this Training.
Install Over Ice Cameras	Terry - Cameras are installed over Sheets 3-6, Require additional new monitors or enable a split screen in order to view. Mar 19/19: Board agreed to go ahead and purchase required monitors and additional cameras for Sheet 1 and 2. Terry will investigate prices and purchase. The Club will seek Sponsorship for the monitors.

ACTION ITEMS FROM AUGUST 15, 2018 MEETING

Order a Sign for the Lounge	Sandy - Nov 22nd email Update: Sandy has talked with Jerry Storm and he is getting to work on the Bar Sign! Feb/19: Sign is done!
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ACTION ITEMS FROM AGM 2018

As per Bylaws, Board must designate a Vice President	Board
Review and prioritize the Capital Projects drafted in 2016	Done - Board reviewed the list. The top priority is to Build a Junior Storage Locker. The remainder of the list will be noted below for future review.
Board Director Responsibilities- new Directors Require Information	Board - Done
Add Bylaws & Constitution to Website	Diane - Done

ACTION ITEMS FROM OCTOBER 16, 2018 MEETING

Order and Distribute Bonspiel Poster	Ellen - Done
Prepare and Mail Billboard Invoices	Diane - Done
Create a Game Cancellation and Spares Policy	Colleen - Done
Build the Junior Storage and Cabinet Locker – 2016 Cost Estimate was \$3,000.00	Sandy will book Doug to do the job, will start in mid-November. Nov 20 Update: Doug has had surgery on his hand therefore he cannot work on this project. Need to look for other options, Dave Dyck will check with Brian Endicott to see if he can do the work. Jan. 22 Update: Terry W and Dave D started construction, including shelving and one wall, but as of Jan 21 construction is halted as CDCC's has not given their approval on this project. Diane and Dave will meet with CDCC on Jan 28th to determine the next steps. Feb/19: Dave & Diane had a good meeting with CDCC. They have requested for a full design plan for the storage room and explained that the construction and materials used must meet all CDCC standards and that construction must be done by qualified tradesmen including having WCB and Insurance. We have engaged Doug Thompson to complete the project, he will complete it after season is ended. Doug will provide the Board with his cost estimate.

ACTION ITEMS FROM NOVEMBER 20, 2018 MEETING

Investigate other Investment Options to obtain higher rate	Teresa - 25,000 is month to month 50 and 25 in 1 yr - Done - Matured GICs were reinvested in a 1 year term with a slightly higher rate.
Enquire about purchasing new Sliders/Grippers for Learning to Curl programs	Kellie Done
Enquire about a Lumbermen Spiel	Kevin – Done, Received no response from Justin.
RDCK Contract Renewal is Due September 30, 2019	Mar 19/19 Update: Ross Gowan has accepted to represent the Club in the renewal negotiations along with Terry Webster. RDCK wants to meet with the Club in mid-April to start the renewal process. Diane emailed RDCK with the Club's representative's names and email info.

ACTION ITEMS FROM JANUARY 22, 2019 MEETING

Update the Board of Director Information Board at the top of the Stairs in the Lounge	Diane - Done
Is the Western Financial In-Ice Logo in the Ice	Ellen – Done Yes it is installed in the Ice!
Obtain a Shadow Box for Tam	

ACTION ITEMS FROM FEBRUARY 19, 2019 MEETING

Review our Fee Structure and establish consistent discounts across all leagues to enable simplification on Curling I/O	Diane is working on a new Fee Structure, will meet with Vern Ronmark on Feb 20th to discuss proposal and obtain historic fee info.
Send Statements to Advertising Customers	Diane - Done
Provide Update on Bar renovation required due to switching from Pepsi to Coke	Sandy, work will commence during the off season.
Send Teresa the Prize Money Breakdown	Diane - Done

ACTION ITEMS FROM MARCH 19, 2019 MEETING

Consider holding a Coaching Clinic next fall. One could be arranged through Curl BC. Need more Club Coaches as well as Competitive Coaches	Board
Consider hosting a Junior one-day Learn to Curl Clinic (along the lines of the Optimist one) prior to the start of Tuesday Night Program. We could charge a nominal fee (to cover lunch), limit the number of curlers to 20. Our target group would be new or 1st year curlers aged 9+.	Junior Director/Board
Pre-plan available Mondays and invite elementary schools to bring their class. Grades 5 – 7. Again, this will require additional coaches to be available. At our current number of coaches, we might be able to accommodate 2 Mondays/month.	Junior Director/Board
Build the Saturday Morning Junior League. The kids that did participate really enjoyed having the opportunity. Hopefully the numbers will grow and we can create a League.	Junior Director/Board
Advertise for Treasurer Position	Board
Numerous requests to change up the lines in the Ice that divide the sheets and ones that run down the middle	Board - Request to change up the lines will be sent to Josh. Done
Arrange for the Sale of the old Ice Scraper	Kevin - Done Coeur d'Alene paid \$200.00
Talk to Josh about additional Bonspiel	Board - Done
Ensure Thank You's were sent to Meatspiel Sponsors	Kellie

ACTION ITEMS FROM APRIL 23, 2019 MEETING

Submit our Ad for Curl BC Yearbook	Diane - Done
Suggestion to order Club Pins	Ellen is working to order pins
Book a Booth for the Fall Fair	Terry
Set up Learn to Curl Clinics/Sessions and Date	Kellie
Set date for Doubles Clinic and Establish League	Andrea Peet has agreed to be our Ambassador to get this league running. Will start with a Clinic, will run on Sundays. Andrea will confirm start date.

ACTION ITEMS FROM JUNE 18, 2019 MEETING

Install a SSL Certificate for our Website	Diane
Submit Ad for Fall Leisure Guide by July 1	Diane

Action Items for 2018-2019:

- Prepare a Club Policy and Procedure Manual

Future Possible Capital Projects (from 2016 List) (not in any priority)

- Install Replacement Camera on Ice 4 far end in ice area...\$450
- Install 6 monitors in downstairs viewing area (optional)...\$2,400
- Replace Bar Counter & Cabinets in Lounge Area....\$6,500
- Finish Drywall/Paint/Install new shelving in back Lounge Storage Rm...\$1,500
- Purchase Digital Timers for each sheet for games/bonspiels....\$900
- Re-profile Curling Stones (Striking Bands/running surface/transportation)...\$17,000
- Replace Lockers located at South end of Viewing Area.